

### KNOWLEDGE PROBE 3: CERTIFICATION

#### Preparing for Certification

#### Learning Objectives

1. Identify the best methods for preparing for certification.
  2. Describe methods for ensuring your certification helps you in your job or job search...
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1. Studying for one certification exam usually prepares you for other certifications.
    - a. True
    - b. False
  2. Multiple certifications are usually detrimental.
    - a. True
    - b. False
  3. Some certifications require job experience.
    - a. True
    - b. False
  4. How is the best way to study for a certification exam?
    - a. Get the study guide for the certifying organization
    - b. Go back and take relevant college courses
    - c. Go to the library and get some general electronic fundamentals books
    - d. Use available online sites
  5. The best study plan is to study
    - a. Every day
    - b. Once a week
    - c. One long study session
    - d. Twice a week
  6. A good way to ensure that you can pass the exam is to
    - a. Ask someone who has the certification to help you prepare
    - b. Ask your employer for help
    - c. Contact the certifying organization for advice
    - d. Obtain an available practice exam
  7. The best time to prepare for a generic certification is
    - a. After you have one year of experience
    - b. Just before you start a new job
    - c. When you ask your employer for certification suggestions
    - d. When you graduate from college



8. One or more certifications sometimes take the place of an Associate degree.
  - a. True
  - b. False
  
9. Most organizations only allow you to take the exam once.
  - a. True
  - b. False
  
10. Which of the following is NOT a recommended use of your certification?
  - a. Hang your diploma over your desk
  - b. Put it on your resume
  - c. Send a copy to human relations
  - d. Tell your supervisor